FPC MINUTES OF MEETING HELD ON 9 OCTOBER 2026.
THESE MINUTES WERE UNANIMOUSLY APPROVED BY THE COUNCILLORS AT THE FPC MEETING ON 11 NOVEMBER 2026 AND WERE SIGNED BY
CLLR TERRY GAMMANS Terry Gammans**, CHAIR**

MINUTES OF MEETING OF FLEGGBURGH PARISH COUNCIL HELD 9 OCTOBER 2026

Serving Burgh St Margaret, Billockby and Clippesby
www.fleggburghparishcouncil.gov.uk
Tel: 07502 735991; Email: clerk@fleggburghparishcouncil.gov.uk
Chair: Cllr Terry Gammans, Vice Chair: Cllr Christine Merritt, Parish Clerk: Mr Paul Johnson

Members of Fleggburgh Parish Council (FPC) had been summoned to attend an extraordinary meeting of FPC held on Friday 9 October 2026 at 10.30am at Fleggburgh Church for the purpose of transacting the business detailed in these minutes. Members of the press and public had been invited to attend.

This extraordinary meeting was called by the Chair to enable a decision to be made on a matter that cannot wait for the next scheduled meeting of FPC. The next scheduled meeting of FPC is on Wednesday 11 November 2026 at Fleggburgh Church at 7.00pm.

No members of the public attended. Councillors Gammans, Merritt, Manning, Osborne and Thompson attended.

1. **Apologies for absence**

   There were no apologies.

2. **Declaration of interest for items on the agenda and applications for dispensation. Councillors are reminded of definitions of personal interests and disclosable Pecuniary Interest.**

   Two declarations were made. Cllr Gammans is a Trustee of the Billockby & Burgh Lands Trust**.** It was unanimously accepted that he could participate in discussion of item 5. Cllr Thompson is a GYBC Councillor. It was accepted that he could participate in discussion of item 6.

3. **To approve the minutes of the meeting held on Wednesday 9 September 2026 and request the Chair to sign to evidence approval.**

   The approval of these is deferred until 11 November 2026 meeting.

4. **Public Participation**

   Public Under Standing Order 20(c): Public Participation Time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes in both cases unless directed otherwise by the Chair. This period is set aside during the meeting for public comments, where residents of the Parish are invited to raise issues or give comments for the Council to discuss either at the meeting or at a future meeting.

   Cllr Thompson confirmed that he is supplying wreaths for Remembrance Sunday.

   Cllr Osborne suggested and all approved that FPC Chair would write to Rev. Phil Rodd thanking him for his time at Fleggburgh and wishing him well for his retirement.

5. **To discuss whether FPC supports in principle a proposal by Billockby & Burgh Lands Trust to install a cattle grid at the entrance to the Common Track, Fleggburgh NR29 3DF.**

   It is understood that the cattle grid would control livestock from entering neighbouring properties and would have a suitable bypass/gate for traffic unable to cross the grid.

Cllr Gammans had advised that local neighbours had raised concerns about the livestock escaping. It seems the gate is not always closed by delivery drivers.

Councillors confirmed no objection in principle but noted the B&B Lands Trust needs to research what approvals it requires (eg. from Local Planning Authority and PROW Officer etc). FPC understands Brown & Co is advising B&B Lands Trust.

6. To consider application ref. 06/23/0543/F Application for Retrospective Permission for Installation of Shepherds Hut to Provide Accommodation for up to 2 Guests. Location The Kings Arms, Main Road, Fleggburgh NR29 3AG.

On 7 October 2026 the Clerk had been advised by GYBC as LPA that this application had been validated and comments were invited by 29 October 2026. As the next meeting of FPC is not until 11 November 2026 this application was discussed on 9 October 2026. After detailed discussion it was unanimously agreed by the Councillors not to support this application as the style and height of the hut were not in keeping with the 3 accommodation lodges approved in October 2017.

7. To consider a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss any confidential matters:

FPC Standing Order 20(b) states:

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public can be required to leave if the council decides that the item is of a confidential nature for one of the following four reasons:

i. engagement, terms of service, conduct and dismissal of employee
ii. terms of tenders and proposals and counter proposals in negation for contracts
iii. preparation of cases in legal proceedings
iv. the early stages of any dispute

It will be considered by Councillors at this meeting whether the press and public's exclusion from agenda item 7 shall be by the following resolution which shall give the stated reasons for the press and public's exclusion:

'It was unanimously agreed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 it would be prejudicial to the Public Interest by reason of the confidential nature of the business to be transacted, the meeting resolves that the press and public will be excluded whilst agenda items 7(a) and (b) are discussed'. The Clerk left the meeting at this point.

8. (a) **Decisions required on Clerk's Contract of Employment and Clerk's annual appraisal (reason for exclusion: employee terms of service).**

A detailed report was considered. The Clerk's appraisal was documented and unanimously agreed. The Clerk's contracted hours were unanimously agreed. For clarity it was unanimously agreed and resolved that the Clerk's weekly hours will be:

July to August 2026 12.5 hours
September 2026 to March 2027 15 hours
April 2027 onwards subject to further review

The additional hours will enable the Clerk to explore and share with the Councillors potential funding opportunities.

It was resolved that the Chair would document this in a letter to the Clerk.

The Clerk's net pay will be £2,136.33 payable 31 October 2026. From 30 November 2026 onwards gross monthly pay will be £1,235.81.

(b) **Decision: to note the facts of a dispute (reason 7 iv. above – the early stages of any dispute).**

A detailed report was considered. Action unanimously agreed.

9. Next scheduled meeting and Meeting Close

The next meeting of FPC is on Wednesday 11 November 2026 at Fleggburgh Church at 7.00pm.

The meeting closed at midday.