

FLEGGBURGH PARISH COUNCIL

WEBSITE: www.fleggburghparishcouncil.gov.uk

Serving Burgh St Margaret, Billockby and Clippesby

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Chairman: Cllr Terry Gammans, Vice Chairman: Cllr Christine Merritt, Parish Clerk: Mr Paul Johnson

Members of Fleggburgh Parish Council (FPC) are hereby summoned to attend an extraordinary meeting of FPC on Friday 9 October 2026 at 10.30am at Fleggburgh Church for the purpose of transacting the business detailed below. Members of the press and public are invited to attend but should note that it is likely they will be excluded for the majority of the meeting (see Agenda Item 6 below).

This extraordinary meeting is called by the Chair to enable a decision to be made on a matter that cannot wait for the next scheduled meeting of FPC. No business shall be transacted at this extraordinary meeting of FPC other than that specified in this summons. The next scheduled meeting of FPC is on Wednesday 11 November 2026 at Fleggburgh Church at 7.00pm.

Signed *Paul Johnson* Paul Johnson, FPC Clerk and dated 30 September 2026

Signed *Terry Gammans* Terry Gammans, FPC Chair and dated 30 September 2026

AGENDA

1. **To consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation. Councillors are reminded of definitions of personal interests and disclosable Pecuniary Interest.**
3. **To approve the minutes of the meeting held on Wednesday 9 September 2026 and request the Chair to sign to evidence approval.**

4. **Public Participation**

Public Under Standing Order 20(c): Public Participation Time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes in both cases unless directed otherwise by the Chair. This period is set aside during the meeting for public comments, where residents of the Parish are invited to raise issues or give comments for the Council to discuss either at the meeting or at a future meeting.

5. **To discuss whether FPC supports in principle a proposal by Billockby & Burgh Lands Trust to install a cattle grid at the entrance to the Common Track, Fleggburgh NR29 3DF.**

It is understood that the cattle grid would control livestock from entering neighbouring properties and would have a suitable bypass/gate for traffic unable to cross the grid.

6. **To consider a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss any confidential matters:**

FPC Standing Order 20(b) states:

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public can be required to leave if the council decides that the item is of a confidential nature for one of the following four reasons:

- i. engagement, terms of service, conduct and dismissal of employee*
- ii. terms of tenders and proposals and counter proposals in negotiation for contracts*
- iii. preparation of cases in legal proceedings*
- iv. the early stages of any dispute*

It will be considered by Councillors at this meeting whether the press and public's exclusion from agenda item 7 shall be by the following resolution which shall give the stated reasons for the press and public's exclusion:

'In accordance with the Public Bodies (Admission to Meetings) Act 1960 it would be prejudicial to the Public Interest by reason of the confidential nature of the business to be transacted, the meeting resolves that the press and public will be excluded whilst agenda items 7(a) and (b) are discussed'.

7. (a) **Decisions required on Clerk's Contract of Employment and Clerk's annual appraisal (reason for exclusion: employee terms of service).**

(b) **Decision: to note the facts of a dispute (reason 6 iv. above – the early stages of any dispute).**

8. **Next scheduled meeting**

The next meeting of FPC is on Wednesday 11 November 2026 at Fleggburgh Church at 7.00pm.

9. **Meeting Close**