

## **FLEGGBURGH PARISH COUNCIL**

*Serving Burgh St Margaret, Billockby and Clippesby*

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Chairman: Cllr Terry Gammans, Vice Chairman: Cllr David Flowerdew, Parish Clerk: Mr Paul Johnson

### **To Members of the Council**

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Wednesday 16 July 2025, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business.

Members of the press and public are invited to attend.

Signed *Paul Johnson* Paul Johnson, dated 10 July 2025

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To approve the minutes of the meeting held on Wednesday 21 May 2025**

The Chair shall sign to evidence approval.

### **4. Public Participation**

- a) Public Under Standing Order 20(c)  
Public Participation Time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes in both cases unless directed otherwise by the Chair.
- b) County / Borough Councillors & Police

### **5. Projects in Progress - Updates**

- a) Burgh St Margaret Churchyard Closure  
Update on discussions regarding Final Order/Formal notification of the burial ground closure.
- b) Billockby & Burgh Lands Trust  
Update on discussions regarding the process/procedure to appoint trustees to the trust.
- c) Wesleyan Chapel, Burgh St Margaret  
Update regarding visual amenity and potential damage to building through overgrown ivy.  
Update regarding hedge spreading and narrowing width of road for vehicles to pass.
- d) Fleggburgh Common Track  
Update regarding letters to residents and request for contribution to costs once work is complete.
- e) Neighbourhood Development Plan Review  
Update on discussions/meetings and latest Funding developments.

### **6. Planning**

- a) New Consultations

06/24/0756/F: Fleggburgh Village Hall Main Road Fleggburgh NR29 3AG: Construction of additional hard surface car park comprising 30no. parking spaces, with associated landscaping and planting. FPC to respond by 17 July 2025.

06/25/0517/TRE: Works to trees protected by TPO No. 20/2023. T3 Eucalyptus – fell to ground level due to decay at base and infection of Honey Fungus. The Hyde Main Road A1064 Fleggburgh NR29 3AG.

06/25/0455/TRE: Works to 4 trees on land off Tower Road, Fleggburgh NR29 3DW. FPC responded that as FPC is the applicant and promoter for these tree works, based on an arboriculturalist's survey, it was not appropriate for FPC to comment as consultee.

b) Applications considered between meetings

BA/2025/0116/FUL: Replacement of touring pitches for 5 static caravan pads, Broad Farm Camping & Caravan Park, Main Road, Fleggburgh NR29 3AF. FPC supported application on 9 June 2025.

c) Decisions notified by GYBC

None

## 7. Finance

a) To authorise the following payments:

(i) Parish Clerk - Working From Home Allowance May, June, July 2025	£78.00
(ii) Glasdon UK Limited Red Plastic Dog Bin and Stickers for Rugg's Lane	£153.82
(iii) Parish Clerk - HP Ink Printing 1 April 2025 to 23 June 2025	£19.50
(iv) 17 March 2025 Norfolk Parish Training & Support – Induction for Parish Clerk 1, 8 & 15 April 2025	£80.00
(v) Parish Clerk Salary from 1 April 2025 to 28 July 2025	£1512.15
(vi) Norfolk County Council re Replacement Bus Shelter	£1636.20

b) To note the financial update 2025/26; bank reconciliation; receipts and payments since last meeting.

c) Renewal of Insurance Policy.

## 8. Highways and Parish Assets

- a) Footpath extension and new bus shelter; Discussions with NCC Highways regarding feasibility and design study. Submission of grant application.
- b) Gateway Signs. To receive an update on Gateway Signs, Rollesby Road, Burgh St Margaret and Main Road, Clippesby.
- c) To receive an update on the footway outside The Cottage, Main Road, Clippesby and Fleggburgh House, Main Road, Burgh St Margaret.
- d) To receive an update on double yellow lines at Town Road/Main Road.

## 9. To receive reports from Councillors and Outside Bodies

- a) Village Hall Representative
- b) Footpath Wardens

## 10. Items for 17 September 2025

- a) Code of Conduct
- b) Council Risk Assessment
- c) Data Protection Policy
- d) Email Privacy Notice

- e) Review of Documents Destruction and Retention Policy
- f) Average speed cameras and speeding on Tower Road

These items were scheduled to be discussed in detail on 16 July 2025 but are rescheduled for 17 September 2025 due to volume of other business at July meeting.

**11. Date of Next Meeting: Wednesday 17 September 2025 7.30pm at Fleggburgh Village Hall**