

# THESE MINUTES WERE APPROVED AT THE FPC MEETING ON 13 MAY 2026 AND WERE SIGNED BY CLLR TERRY GAMMANS (CHAIR OF FPC) TO EVIDENCE APPROVAL

## FLEGGBURGH PARISH COUNCIL

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Chairman: Cllr Terry Gammans, Vice Chairman: Cllr David Flowerdew, Parish Clerk: Mr Paul Johnson

### MINUTES OF MEETING 30 APRIL 2026

Members of Fleggburgh Parish Council (FPC) were summoned to attend this extraordinary meeting of FPC. The purpose of the meeting was to transact the business detailed in these minutes.

This extraordinary meeting was called by the Chair to enable a decision to be made on a matter that could not wait for the next scheduled meeting of FPC.

This meeting commenced at 2pm and concluded at 3.40pm. The next scheduled meeting of FPC was noted as being on Wednesday 13 May 2026, 2.30pm at Fleggburgh Village Hall.

Three members of the public attended. At the start of the meeting attention was drawn to agenda item 5 where members of the press and public may be required to leave the meeting.

#### 1. Apologies for absence

Councillor Christine Merritt had given her apologies and was unable to attend.

#### 2. The draft minutes of the FPC meeting held on Wednesday 11 March 2026 were unanimously approved by the Councillors, and the Chair signed them to evidence approval.

#### 3. Public Participation

It was noted in the Agenda:

- a) Under FPC Standing Order 20(c): Public Participation Time shall not exceed 15 minutes and no one person shall speak for more than 3 minutes unless directed otherwise by the Chair. This period is set aside during the meeting for public comments, where residents of the Parish are invited to raise issues or give comments for the Council to discuss either at the meeting or at a future meeting.

One member of the public asked about the car park project, and whether FPC was working with Fleggburgh Village Hall to ensure completion. The Chair replied that it was hoped that completion would occur by Autumn 2026 but this could not be guaranteed. The member of the public was also concerned that the current size of the car park was insufficient for large events in the Village Hall.

- b) County Councillor, Borough Councillors and Police Officer: The County Councillor and Police Officer were not present. The Borough Councillor (Adrian Thompson) explained that the guidance to County Councillors was only to attend when there was a specific need/invitation. The Borough Councillor also explained that there would be a comprehensive exercise to identify speeding traffic on the A1064 between Filby and Fleggburgh, with a number of agencies working together.

#### 4. Declarations of interest for agenda item 4 and applications for dispensation

No declarations of interest were made.

The Clerk explained that he was seeking authorisation to purchase a new replacement FPC noticeboard to be located at the edge of the Village Hall car park in the same position as the existing noticeboard. The cost of the new noticeboard is £1804 including VAT. The Clerk noted that the input VAT is recoverable. The Clerk explained that the existing noticeboard's door locks have jammed periodically, the noticeboard leaks, and there is concern that the glass may not be safety glass.

The Clerk further explained that this purchase was 100% funded by an external grant for which FPC had applied. It was noted that this item would normally have been discussed at the next FPC meeting on 13 May 2026. This item had been included on this agenda because the lead time between ordering and delivering the new noticeboard was up to 10 weeks.

In conclusion the Clerk was authorised to purchase a new replacement noticeboard, and the Clerk was also authorised to appoint a contractor to remove the old noticeboard and install the new noticeboard up to a value of £300. There was a discussion about how the old noticeboard could be reused, and the Clerk explained that once the installation date of the new noticeboard was known he would invite expressions of interest to receive the old noticeboard. The aim was to recycle the old noticeboard in the local community and avoid sending it to landfill.

**5. The following resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 was considered as FPC would be discussing confidential matters:**

- a) A Declaration of interest for agenda item 5(b) was made by Councillor Adrian Thompson, and he left the meeting before the confidential matters were discussed.

It was noted that FPC Standing Order 20(b) states:

*Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public can be required to leave if the council decides that the item is of a confidential nature for one of the following four reasons:*

- i. engagement, terms of service, conduct and dismissal of employee*
- ii. terms of tenders and proposals and counter proposals in negotiation for contracts*
- iii. preparation of cases in legal proceedings*
- iv. the early stages of any dispute*

The Councillors considered at this meeting whether the press and public's exclusion from agenda item 5 shall be by the following resolution which shall give the stated reasons for the press and public's exclusion. The following resolution was passed unanimously by the Councillors:

*'In accordance with the Public Bodies (Admission to Meetings) Act 1960 it would be prejudicial to the Public Interest by reason of the confidential nature of the business to be transacted, the meeting resolves that the press and public will be excluded whilst agenda item 5 is discussed'.*

- b) The confidential reports and matters were discussed and approved by the FPC Councillors after the public and press and Cllr Adrian Thompson had left the meeting. These are not published on the FPC website.

**6. Meeting closed at 3.40pm.**